

M A S S A C H U S E T T S
OFFICE OF EMERGENCY MEDICAL SERVICES
 DEPARTMENT OF PUBLIC HEALTH

ADMINISTRATIVE REQUIREMENT MANUAL

EFFECTIVE DATE: March 10, 2016 **AUTHORIZATION:** Michael Sinacola, Interim Director

TITLE: Deadlines for Renewal of Certification, and Reinstatement Procedures for Massachusetts Certified EMT-Basics

SUPERSEDES: 3/16/15

PURPOSE

To define the deadlines for EMT recertification in accordance with 105 CMR 170.930, and to further define the requirements and procedures for reinstatement of Massachusetts EMT certifications in accordance with 105 CMR 170.935. This Administrative Requirement applies to certifications at the EMT-Basic level.

EMTs with National Registry of EMTs (NREMT) certification must maintain that certification in order to qualify for renewal of Massachusetts certification, and the NREMT certification must be valid at the time they apply for Massachusetts recertification. EMTs who were certified by the NREMT, and whose NREMT certification expired 3/31/YEAR OF EXPIRATION, where YEAR OF EXPIRATION is within two years of when their Massachusetts certification has expired or will expire, must reinstate their NREMT certification and then apply for Massachusetts initial or renewal certification. Information on reinstating a NREMT certification can be found on the NREMT website, at www.nremt.org.

DEFINITIONS

RECERTIFICATION is the normal procedure followed to renew EMT certification through successful completion of all requirements within the mandatory time limits, or who renewed their certification that lapsed for 30 days or less, in accordance with 105 CMR 170.930(A)(4).

REINSTATEMENT is the procedure that must be followed when an EMT is no longer eligible for recertification because requirements were not met or were not met within time limits of either regular recertification or renewal of a certification that had lapsed for 30 days or less.

EMTs NOT ELIGIBLE FOR RECERTIFICATION

- Individuals who did not complete the required continuing education hours including but not limited to the 20-hours of continuing education to meet the NREMT's National Continued Competency Requirements (NCCR) prior to March 31, YEAR OF EXPIRATION.
- Individuals who fail to file an acceptable application for recertification prior to either the regular deadline of April 1 YEAR OF EXPIRATION or late certification deadline of April 30, YEAR OF EXPIRATION.

REINSTATEMENT PROCEDURES FOR MASSACHUSETTS CERTIFIED EMTs WITHIN TWO YEARS OF EXPIRATION

- Successfully complete a Department-approved course(s) meeting the 20-hour NREMT National Continued Competency Requirements (NCCR) no more than one year prior to the submission of the application for reinstatement.
- Complete and submit a reinstatement application form (provided by the Department) with the \$150 non-refundable fee, made out to the COMMONWEALTH OF MASSACHUSETTS, and postmarked no later than March 31, TWO YEARS AFTER YEAR OF EXPIRATION.
- Submit a copy of **both sides** of your current Basic Cardiac Life Support (**BCLS**) course or equivalent, provided by a nationally recognized organization and reflecting current cardiopulmonary resuscitation (CPR) and emergency cardiac care resuscitation science and treatment recommendations issued by the International Liaison Committee on Resuscitation (ILCOR)'s International Consensus on Cardiopulmonary Resuscitation and Emergency Cardiovascular Care Science With Treatment Recommendations (CoSTR).
- Successfully complete the Department-approved psychomotor examination. A candidate has a maximum of three

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attempts to pass the psychomotor examination.

- Successfully complete the NREMT cognitive (written) examination, either before or after the psychomotor exam. A candidate has a maximum of three attempts to pass the cognitive exam.
- Each exam passed is valid for one year. Both exams must be passed within one year of the date the Department approves the reinstatement application.

BEYOND TWO YEARS OF EXPIRATION

- Complete an EMT-Basic initial training program and successfully complete both a psychomotor and cognitive examination, which ultimately result in certification from the NREMT.
- Apply for initial EMT-Basic certification in Massachusetts in accordance with 105 CMR 170.910.