

Workplace Housekeeping

When You Keep It Clean, You Make It Safe!



Good housekeeping prevents injuries, improves productivity and raises morale. Plus, it makes a good first impression on visitors.



Steps to a safer workplace

Eliminate hazards that cause slips, trips and falls



Eliminate fire hazards and keep exits and aisles clear



Replace burned out bulbs, and keep light fixtures clean to ensure adequate light



Take steps to prevent falling objects and always store heavy objects close to the floor



Clear clutter from work spaces and aisles

Avoid tracking materials to prevent the spread of hazardous materials to other work areas



Store materials properly and dispose of materials that are no longer needed



Inspect electrical cords and make sure cords are not overloading outlets



Nearly 600 people died in workplace falls in 2013 and 47,000 were injured.¹



1. National Safety Council
http://www.nsc.org/NSCDocuments_Advocacy/Fact%20Sheets/Slips-Trips-and-Falls.pdf

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