



Accident Review Guidelines

The National Safety Council's Collision Review Committee proudly announces the return of the National Safety Council Accident Review, a member-exclusive program.

The Accident Review acts as an impartial appeals procedure when a driver contests an organization's ruling on the preventability of a motor vehicle accident.

The National Safety Council's Accident Review service is an educational tool designed to help drivers avoid accidents of the same nature. The service is not intended to be used as a tool to suspend or terminate drivers.

Accident cases that should not be submitted to the National Safety Council are:

- Cases involving fatalities
- Cases that are more than 12 months old
- Incomplete cases

COST: \$300 per review submission.

- Each case is considered one review.
- If additional report documentation regarding the review is needed, a separate request must be submitted and a quote will be given regarding the time required to determine and report result findings. The company will agree to the amount quoted and an additional fee of \$150 per hour will be charged for that review.

PAYMENT AND FEES:

Payments for reviews will be made in full by the requesting organization to the NSC prior to all reviews. These requests for review will then be forwarded to the Accident Review Committee for evaluation.

- All evaluations will be grouped and coded for review by the Collision Review Committee.
- Review requests will be evaluated and returned within 6-8 weeks of receipt.
- NSC will be responsible for notification of results to those requesting evaluation.

REVIEW RESULTS:

If the National Safety Council determines that there was insufficient data/documentation submitted in order to render an opinion of preventability, the company submitting the review will be notified and the accident case will be returned without an opinion.

ELIGIBILITY:

- The Accident Review is open to all National Safety Council member companies with motor vehicles operating in the United States and Canada.
- The Accident Review is a member-exclusive program.
- Results from the Accident Reviews are based on self-reported documentation submitted by the participant.



Accident Review Guidelines Continued

CRITERIA – Basic Eligibility Requirements:

- Accidents are determined based on self-reported data submitted by both the company and the driver.
- Each accident case should include
 - An accident report
 - Driver's statement
 - Diagram of the accident scene
 - Investigator's report
 - Witness statement (if available)
 - Any supporting documentation
- Participants can submit a request at any time within 12 months of the accident in question.

DEFINITION:

The National Safety Council's Safe Driver Award Program defines a **preventable accident** as:

"Any accident involving an organizational vehicle which results in property damage and/or personal injury, regardless of who was injured, what property was damaged, to what extent or where it occurred, in which the driver in question failed to exercise every reasonable precaution to prevent the accident."

APPLICATION PROCESS:

To apply for the Accident Review:

- Review your self-reported documentation to determine if your company and your driver are eligible for consideration (based on program criteria).
- Submit completed information and attach all supporting documentation, along with payment, to:
National Safety Council
Motivation & Recognition Department
P.O. Box 679
Itasca, IL 60143
- Your request will be coded and evaluated and returned to you with a preventable or non-preventable verdict within 6-8 weeks of receipt.
- You will be notified and your full documentation returned if your company does not meet the criteria or an evaluation cannot be reached.