

Safety procedures inspection checklist

Date inspected:			Inspected by:	
Item	Yes	No	Comments, deficiencies and action required	Date corrected
Is a first aid kit readily accessible and clearly marked "for emergency use"?	<input type="checkbox"/>	<input type="checkbox"/>		
Is the first aid kit monitored regularly for an adequate, fresh supply of kit components?	<input type="checkbox"/>	<input type="checkbox"/>		
Is at least one employee per shift trained to administer first aid and/or CPR?	<input type="checkbox"/>	<input type="checkbox"/>		
Are all employees trained in medical emergency procedures to provide assistance and get help, and are they required to report all incidents and injuries?	<input type="checkbox"/>	<input type="checkbox"/>		
Are employees wearing sturdy, closed-toe, low-heeled shoes that minimize slips, falls, burns and cuts?	<input type="checkbox"/>	<input type="checkbox"/>		
Is the use of illegal drugs and alcohol prohibited to working employees?	<input type="checkbox"/>	<input type="checkbox"/>		
Are there restrictions or guidelines on loose-fitting clothing, jewelry or long hair to prevent entanglement in machinery?	<input type="checkbox"/>	<input type="checkbox"/>		
Are all chemicals (solvents, caustics, pesticides) labeled, tightly covered and properly stored?	<input type="checkbox"/>	<input type="checkbox"/>		
Are nonflammable solvents or cleaning acids used to clean hoods, fans, ducts and grease-removal devices?	<input type="checkbox"/>	<input type="checkbox"/>		
Are portable fuel sources, such as ignited charcoal, alcohol and liquefied petroleum gas, protected from combustibles, used in controlled quantities, and handled only by those instructed in safety procedures and pertinent hazards?	<input type="checkbox"/>	<input type="checkbox"/>		