

National	International
Steps to designation	
<ol style="list-style-type: none"> 1. Submit a Letter of Intent with the application fee. 2. Submit your application document. 3. A site visit from two Safe Communities America Certifying Center reviewers. 4. A ceremony celebrating your official designation. <p>Visit safecommunitiesamerica.org for more details about the National Accreditation.</p>	<ol style="list-style-type: none"> 1. Submit a Letter of Intent: international application fee will be invoiced. 2. Submit your online application and Form B. 3. A site visit from one international certifier to be determined by WHO Collaborating Center for Community Safety Promotion (WHO CCCSP). 4. A ceremony celebrating your official designation. <p>Visit http://www.ki.se/csp/ for more details about the International Designation.</p>
Designation Requirements	
<p>Communities seeking National designation must meet the following four Areas of Competency, established by the National Safety Council:</p> <ol style="list-style-type: none"> 1. Sustained collaboration. 2. Understanding of their community data. 3. Offering of programs that address the intentional and unintentional injury patterns in their community. 4. Evaluation competency. 	<p>Communities seeking international designation must meet the following seven Indicators established by the WHO CCCSP and the Safe Communities program:</p> <ol style="list-style-type: none"> 1. Demonstrate leadership based on partnership and collaborations with all community sectors that are responsible for safety promotion in their community. 2. Long-term, sustainable programs covering both genders and all ages, environments, situations, and includes preparing their citizens for emergencies and disasters. 3. Programs that target high-risk groups and environments and programs that promote safety for vulnerable groups. 4. Programs that are based on the available evidence. 5. Collect data on number and causes of injuries. 6. Evaluate their programs, processes and the effects of change. 7. Participate in national and international Safe Communities networks.
<p>Any questions about the application or the process, please contact scainfo@nsc.org</p>	

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Step 1: Letter of Intent	
<p>Send your Letter of Intent. The letter must be signed by the Mayor (or similar function) and contain the following information:</p> <ul style="list-style-type: none"> • Name of community, • Contact persons (name, title, address, email, phone number), address of lead organization and organization number/ tax number. <p>Upon receiving the Letter of Intent, the community will receive an invoice from the National Safety Council. The application fee for national is \$1200.</p>	<p>Send your Letter of Intent. The letter must be signed by the Mayor (or similar function) and contain the following information:</p> <ul style="list-style-type: none"> • Name of community, • Contact persons (name, title, address, email, phone number), address of lead organization and organization number/ tax number. <p>The letter should be sent at least 6 months before the planned designation. Upon receiving the Letter of Intent, a community will receive an invoice from the WHO CCCSP. The application fee for international is 1000 euros.</p>
<p>Applicants should:</p> <ol style="list-style-type: none"> 1. Mail the Letter of Intent to: National Safety Council Attention: Safe Communities America 1121 Spring Lake Drive Itasca, IL 60143 2. Email an electronic version of your Letter of Intent to scainfo@nsc.org 	<p>Applicants should:</p> <ol style="list-style-type: none"> 1. Email the letter of intent, addressed to WHO CCCSP, to Leif.svanstrom@ki.se; ekonomi@phs.ki.se; isccs_admin@oshc.org.hk. 2. Please include the Invoice address and organization number/ tax number. An invoice with the registration fee (\$1000 EUR) will be sent to the community.
Step 2: Application	
<p>Your written application describes your community and highlights how your community meets the four Areas of Competency.</p> <p>Application</p>	<p>Your application describes your community and highlights how your community meets the seven Indicators.</p> <p>Log in as new community in the web-based application system. sms.oshc.hk/isccs/enrollment/agreement. Guidelines Form B</p>
Step 3: Site Visit	
<p>After reviewing your application, two Safe Communities America Certifying Center site reviewers will schedule a site visit with the community. The site visit is an opportunity to highlight your community and its safety promotion and injury prevention programs.</p>	<p>After reviewing your application, one international certifier will schedule a site visit with the community. The site visit is an opportunity to highlight your community and its safety promotion and injury prevention programs.</p>

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Step 4: Designation Ceremony	
<p>Celebrate Your Success! A Safe Communities America Certifying Center representative will be present to award your community this honor.</p> <p>With the National designation, you are a member of the Safe Communities America Network and the Pan Pacific Safe Communities Network which includes all Safe Communities in Australia, Canada, New Zealand and the United States.</p>	<p>Celebrate Your Success! Your international Certifier will be present to award your community this honor.</p> <p>With the international designation, your community is a member of the International Safe Communities Network, the Safe Communities America Network, and the Pan Pacific Safe Communities Network.</p>
Fees	
<p>Application fee of \$1,200 - paid to Safe Communities America - includes:</p> <ol style="list-style-type: none"> 1. The Safe Communities America Certifying Center's oversight of the designation process. 2. The professional services of two reviewers 3. Upon designation, a Safe Community Plaque and a Safe Community Flag. <p>In addition to the application fee, communities will need to cover:</p> <ol style="list-style-type: none"> 1. *Travel and accommodation expenses for two Safe Communities America Certifying Center site visitors (domestic flight travel). 2. *Travel (for one person from the Safe Communities America Certifying Center), accommodation, and other direct costs associated with the designation ceremony. 	<p>Application fee of 1000 EUR - paid to the WHO Collaborating Center for Community Safety Promotion.</p> <p>In addition, communities will be responsible for the following expenses:</p> <ol style="list-style-type: none"> 1. The fee-for-service (hourly) costs of one international Certifier and one international Co-Certifier for application review. Travel time from the Certifier's country/city of origin will also be charged at an hourly rate. 2. *Travel and accommodation expenses for one international Certifier for the site visit. Travel expenses are from the Certifier's country/city of origin (international flight travel). 3. *Travel, for one Certifier, accommodation, and other direct costs associated with the designation ceremony. Travel expenses are from the Certifier's country/city of origin (International flight travel). <p><i>For more information regarding international costs, visit</i> http://www.ki.se/csp/who_safe_communities_m ember_en.htm.</p>
<p><i>*Travel costs include round trip airfare (to closest regional airport), rental car (if needed to travel to the community), meals and hotel room charges as determined by the mutually established schedule for the site visit and dedication ceremony activities.</i></p>	

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Maintaining membership in the Network of Safe Communities	
<p><i>Annual Reports:</i> Communities that are part of the Safe Communities America Network will be required to submit an Annual Report. Directions for the Annual Report will be communicated to members of the Safe Communities America Network.</p> <p><i>After Five Years - the Re-designation Process:</i> Communities are required to submit applications for re-designation five years after their entry to the network. A Safe Communities America representative will provide additional information.</p> <p><i>Annual Safe Communities America Conference:</i> It is recommended that at least one representative from the community attends the annual Safe Communities America Networking conference held in the Fall of every year.</p>	<p><i>After Five Years - the Re-designation Process:</i> Communities are required to submit applications for re-designation five years after their entry to the network. Letter of intent sent from the Mayor of the Community within five years. If the Letter of Intent is not received, the community -as is the procedure now- will be completely removed from the numbered list of designated Safe Communities.</p> <p><i>International Conference:</i> It is recommended that communities send at least one representative from the community to international conferences on a regular basis.</p>