



EMPLOYEE TRAINING EVALUATION SHEET

Date: _____

1. List the hazardous chemicals you use in your work area: _____

2. Were all of these chemicals covered in the training program? ____ Yes ____ No
 If NO, list those chemicals not covered.

3. Did the program explain the protective clothing/equipment needed to work with the hazardous chemicals you use? ____ Yes ____ No. If NO, which chemicals were omitted?

4. Do you have and use the required protective clothing/equipment? ____ Yes ____ No
 If NO, explain.

5. Did the training program cover all the questions you had about the safe and proper use of hazardous chemicals? ____ Yes ____ No. If NO, explain.

6. Use the back of this sheet to offer any comments on how to improve this training program.

NAME: _____

DEPARTMENT: _____

In addition to training on my rights and obligations under the law, I have...

- been instructed in how to read a MSDS and a label.
- I have knowledge of where the company written hazard communication program and MSDSs are kept and that I have access to these.
- I understand the necessary precautions to be taken when dealing with hazardous chemicals in my work area.
- I know where medical supplies and safety equipment are kept.

 (employee signature) DATE: _____

The Employee Training Evaluation Sheet is used for student opinion and is also documentary evidence of training attendance.

Figure 11-9. Sample employee training evaluation sheet.