Entrance Screening

*Turning Recommendations Into Action*

Emily Whitcomb
Thank You to Our SAFER Sponsors

NSC is grateful to the following lead sponsors for their generous support of the SAFER effort:
Agenda

- Return-to-Work Guidance: Framework and Playbooks
- SAFER Quick Hits for guidance on Entrance Screening
- Case study: Jason Wernex, Ameren
- SAFER resources
Return-to-Work Guidance: Framework and Playbooks
Return-to-Work Guidance: Framework and Playbooks
SAFER Quick Hits

Turn Recommendations Into Action

The following quick-hit documents, generated with the insight and expertise of the SAFER Task Force, are the tactical components - checklists, procedures, protocols - needed to turn the SAFER Framework recommendations into action.

- Confirmed Case Notification Protocol
- Employee Return-to-Worksite Status
- Entrance Screening
- Managing Employee Stress and Anxiety
- Office Physical Distancing
- Office Reopening Protocol
- Risk Exposure Index for Office Settings
- Workplace Hygiene
- Action Plan Template
SAFER Quick Hit: Action Plan Template

Entrance Screening
The following provides recommended guidance relative to the screening of all workers before entry into the workplace during the period in which COVID-19 protocols are in place.
SAFER
Safe Actions For Employee Returns

Entrance Screening

The following provides recommended guidance relative to the screening of all workers before entry into the workplace during the period in which COVID-19 protocols are in place.

Screening Preparation

Identify the screeners
In order of highest preference, screeners should be: (1) medical professionals, (2) emergency response team members, (3) designated site leaders or (4) properly trained personnel.

Ensure the screeners are properly trained

Ensure you have the proper supplies
- Temporal thermometers, infrared thermometers or thermal cameras
- Alcohol wipes or other means of disinfecting equipment
- Hypoallergenic gloves (latex)
- Disposable gowns
- Surgical masks for screeners and those who fail screenings
- Antibacterial soap and hand sanitizer
- Supplies to disinfect working surfaces

Be prepared to track failed screenings
- Have a process in place to record the individual’s name, date, and time of failed screening

Protocol for Screeners

Use plexiglass barriers, maintain 6 feet of distance and use PPE
Disinfect screening area before changing screeners
Wash hands hourly and after touching objects
Hundle bags of disposed supplies only while wearing PPE
Empty bags of disposed supplies after every shift

SAFER
Safe Actions For Employee Returns

At-Home Screening Questions

While still at home and before arriving on site, workers should complete a self-assessment by answering the following questions:

1. Do you have any of the following symptoms, or have you had them within the past 14 days?
   - Fever (100.4°F or higher)
   - Cough, not from seasonal allergies
   - Shortness of breath/breathing difficulties
   - Sore throat, not from seasonal allergies
   - Muscle and body aches, not from normal daily activities
   - Diarrhea, not food-related
   - Loss of taste or smell
   - Pain or feeling of pressure on your chest
   - Body chills
   - Headache

2. If you answered “no” to any of the above, have you taken fever-reducing medication within the last 48 hours?
   - If fever-reducing medication has been taken to reduce fever or symptoms associated with fever, do not report to work.

3. In the past 14 days, have you been in close physical contact (face-to-face contact within 6 feet) with someone that is confirmed to be a case of COVID-19?

4. In the past 14 days, have you been in close physical contact (face-to-face contact within 6 feet) with someone who is displaying flu-like symptoms or COVID-19 symptoms (see list in question 1)?

If a worker answers “yes” to any of the questions above, s/he should not report to work and contact an immediate supervisor.

On-Site Screening Questions

Although an individual may have already completed the at-home questionnaire, screeners should ask the following questions on site:

1. Are you experiencing shortness of breath, fever, or cough?
2. Within the last 14 days, have you come in close contact with someone who has been diagnosed with COVID-19?
3. Is there someone in your home who has been told they may have COVID-19 and is currently in isolation?
4. Have you traveled anywhere outside the 50 United States in the past 14 days?
5. Have you been directed by a health care provider to quarantine or self-isolate? If so, when did they direct your quarantine/self-isolation and why?

A ‘yes’ answer to any of these questions should be considered a failed screening.
SAFER
Safe Actions For Employee Returns

At-Home Screening Questions
While still at home and before arriving on site, workers should complete a self-assessment by answering the following questions:

1. Do you have any of the following symptoms, or have had them within the past 14 days?
   - Fever (100.4°F or higher)
   - Cough, not from seasonal allergies
   - Shortness of breath/Breathing difficulties

Entrance Screening Flowchart

- Ask screening questions
- Did employee pass all questions?
- Take the Employee’s Temperature
- Is their temperature below 100.4°F (38°C)?
- Take the temperature 2nd time
- Is their temperature below 100.4°F (38°C)?

- Yes: Allow Building entry
- No: Deny Building Access

On-Site Screening Questions
Although an individual may have already completed the at-home questionnaire, screeners should ask the following questions on site:

1. Are you experiencing shortness of breath, fever, or cough?
2. Within the last 14 days, have you come in close contact with someone who has been diagnosed with COVID-19?
3. Is there someone in your home who has been told they may have COVID-19 and is currently in isolation?
4. Have you traveled anywhere outside the 50 United States in the past 14 days?
5. Have you been directed by a health care provider to quarantine or self-isolate? If so, when did you do so and for how long?

A "yes" answer to any of these questions should be considered a failing screening.

Version 1
Release date: 6/28/20
Guest Speaker

Jason Wernex, CSP
Sr. Director Safety & Health
Ameren
Ameren’s Health-Screening Process
Home Health Screening Process

- Home and Facility Health Screenings is one of many important precautions co-workers take to reduce the risk of spreading COVID-19. Others include:
  1. Avoid crowds
  2. Wear face coverings
  3. Social distance
  4. Maintain good hygiene practices

- Home Health Screening – co-workers conduct a home health-screening daily before leaving their residence. The process includes:
  1. Answering all questions on the Home and Facility Screening Questionnaire
  2. Taking temperature

- Co-workers who answer yes to any symptom question while completing a self-assessment or have a fever of 100 degrees or higher, should not report to work and should contact their supervisor immediately

- Supervisors have additional information and instructions

---

**COVID-19 Home Screening Questionnaire**

1. Do you have any of the following symptoms or had them within the past 14 days?
   - Yes
   - No
   - Ask if fever reducing medicine or no
   - Yes
   - No
   - Yes
   - No
   - Yes
   - No
   - Yes
   - No
   - Yes
   - No

   a. When did you take fever reducing medication?
   b. For what reason was it taken?

   If you answered yes or no to any of the above symptoms or have had them within the past 14 days, do not report to work or deny entry. Contact your primary care physician. Also, no fever means without use of fever reducing medication.

2. If answer "No" to all of the questions above, ask
   - Yes
   - No

   If "yes", fever reducing medication has been taken, ask the following:
   a. When did you take fever reducing medication?
   b. For what reason was it taken?

   If to reduce fever or symptoms associated with fever, do not report to work or DENY entry.

   If taken for another reason, do not report to work/deny entry, temporarily and contact the Assessment Team.

3. In the past 14 days, have you been in close physical contact (face-to-face contact within 6 feet) with someone that is confirmed to be a case of COVID-19?
   - Yes
   - No

   If you have been in close physical contact with someone who displays flu-like symptoms or COVID-19 symptoms including fever (100.0°F or higher), cough, shortness of breath/difficulty breathing, sore throat, diarrhea, muscle and body aches or loss of taste or smell (outside of normal living activities and health issues, such as asthma, allergies, etc.).

4. In the past 14 days, have you been in close physical contact (face-to-face contact within six feet) with someone who is displaying flu-like symptoms or COVID-19 symptoms including fever (100.0°F or higher), cough, shortness of breath/difficulty breathing, sore throat, diarrhea, muscle and body aches or loss of taste or smell (outside of normal living activities and health issues, such as asthma, allergies, etc.).
   - Yes
   - No

---

Note: All personal information must be kept confidential. Screening forms for co-workers who are denied entry to the plant or facility should be retained in the co-worker’s confidential file.
Facility Health Screening Process

- Facility Health Screening – conducted once a co-worker arrives to an Ameren facility
  - Critical locations such as Energy Centers, Nuclear Facilities, dispatch Operations, etc., may require an additional health screening at the facility, even if co-workers have already completed a home screening
  - Required at all facilities for those co-workers who were unable to take their temperature at home
  - Each screening station has instructions, face coverings, the health questionnaire, a touchless thermometer with directions for use, PPE, and disinfectant materials
Continuous Improvement

1. Maintain Social Distancing at all times during the screening process.

2. Verify **ALL NO** answers on the Screening Questionnaire. If you answer yes to any of the questions STOP and contact your supervisor or the SSS (xxx-xxx-xxxx) if your supervisor is unavailable.

3. Place hand carried items on the designated table.

4. Remove head coverings and mask/face cover while proceeding through the scanner.

5. Proceed through the scanner at a normal pace.

6. Maintain Social Distancing while exiting the screening room and proceed out of the CPF through the cafeteria.
Lessons Learned

- Leverage medical professionals
- Legal/HR review requirements
- Supply Chain
  - Availability of products
  - Testing
  - Partnership
- Partnership with Facilities and Operations
- Co-worker education
- Special consideration for outage and high-peak working conditions
- Needed multiple versions to support the business including contractors
SAFER Guides Employers as U.S. Ponders Reopening

SAFER: Safe Actions for Employee Returns is a multifaceted, comprehensive effort aimed at helping employers prioritize safety as they return employees to traditional work environments and schedules in a post-quarantine world.

At the center of SAFER is a task force – comprised of large and small Fortune 500 companies, nonprofits, legal experts, public health professionals, medical professionals and government agency representatives – that makes recommendations based on best practices and proven workplace safety strategies. The task force delivers resources, such as guidebooks and checklists, to equip employers with the tools they need to protect workers during this time of uncertainty.

NSC urged the Department of Labor to adopt the SAFER framework as part of its Opening America’s Workplaces Again national online dialogue. Anyone interested in assisting in this effort can email safer@nsc.org.

Get more information about COVID-19.
Start Your NSC COVID-19 Organizational Vulnerability Assessment

Thank you for requesting the NSC COVID-19 Organizational Vulnerability Assessment. This tool will help you examine risk factors for COVID-19 transmission according to your type of operation and ability to control the associated risk factors.

The results will provide recommended actions to control your identified risks and assist you in creating an action plan to move forward in implementing additional safeguards.

Start the Assessment

The assessment should take approximately 30-45 minutes to complete. You do not need to finish the entire assessment at one time.

Upon completion, you will receive:

- An organizational vulnerability risk score of lower, moderate, high or very high
- A list of potential control measures you may still need to implement at your organization
- A control implementation completion summary by risk factor

Your information will remain confidential. The only information shared will be unidentifiable aggregate results to better assist the nation’s employers address pandemic-related issues.

Please visit the SAFER: Safe Actions for Employee Returns website for additional resources to keep your workplace safe.
Back by Popular Demand

Planning a SAFER Return webinar workshop – July 15 at 11 am CT

Katherine Mendoza, NSC EHS manager, and Anthony Washburn, research associate for Campbell Institute and Work to Zero, walk through the SAFER framework and how to create a plan for a safe return to full operations.

Register and receive a FREE copy of the Return to the Workplace Playbook to help customize your own plan.

Free for NSC members, $199 for non-members.

nsc.org/SAFER
THANK YOU!

Emily.Whitcomb@nsc.org

WWernex@ameren.com

nsc.org/SAFER