Dashcam Footage Access and Use Agreement

This Dashcam Footage Access and Use Agreement (the "Agreement" is made and entered into on _____DATE_____ by and between _____COMPANY_____ and _____EMPLOYEE NAME_____, in Employee's capacity as the designated individual responsible for managing driver safety on the dashcam platform.

1. Purpose of Access

Employee is granted access to review and, when necessary, download dashcam footage from the dashcam platform strictly for the following purposes:

- Investigating vehicle incidents, near misses, or collisions.
- Reviewing safety violations and coaching drivers on safe driving practices.
- Ensuring compliance with Company policies and regulatory requirements.
- Responding to legal or insurance claims when authorized by management.
- Other business-related purposes as explicitly approved in writing by Company leadership.

2. Confidentiality and Non-Disclosure

Employee acknowledges that dashcam footage is confidential Company property and may contain sensitive or personal information. Employee agrees:

- Not to share, distribute, or disclose dashcam footage to unauthorized individuals.
- Not to use dashcam footage for personal reasons or outside the scope of their professional duties.
- Not to edit, alter, or manipulate footage in any way that misrepresents the original content.
- To store and handle all footage securely, ensuring that only authorized personnel have access.

3. Restrictions on Downloading and Sharing

Employee shall only download dashcam footage when necessary and for the purposes outlined in Section 1.
Any sharing of footage must be:

- Limited to Company leadership, legal counsel, or relevant third parties (such as insurance providers) as approved by the Company.
- Conducted via secure, authorized Company systems to prevent unauthorized access.

4. Prohibited Actions

Employee shall not:

- Access or review footage for any reason other than those explicitly outlined in this Agreement.
- Share, distribute, or display footage for personal, entertainment, or non-business-related purposes.
- Use footage in a manner that could harm the Company, its employees, or its reputation.
- Copy or retain footage on personal devices or unauthorized storage systems.

5. Compliance and Enforcement

Employee understands that any violation of this Agreement may result in disciplinary action, including but not limited to suspension of access, formal reprimand, termination of employment, and/or legal action.

6. Acknowledgment and Acceptance

By signing below, Employee acknowledges that they have read, understand, and agree to comply with the terms of this Agreement. Employee further understands that violation of these terms may result in disciplinary action up to and including termination of employment.

Employee Name:_____ **Signature:**_____ **Date:** _____

Company Representative: _____ **Signature:**_____ **Date:** _____

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