



Safety Team Action Plan

GOAL: _____

OBJECTIVE: _____

ACTION	RESPONSIBLE PERSON	RESOURCES NEEDED	TARGET DATE	COMPLETION DATE

Remember, to be effective safety teams should:

- Have a clearly stated mission
- Secure a safety team budget
- Include different departments and levels of authority
- Outline member roles or responsibilities
- Be preventative in nature rather than only reacting to incidents
- Follow through on actions
- Gather safety data to produce change, not as evidence to place blame

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