

## **MEMBERSHIP COMMITTEE**

### **COMPOSITION**

The Membership Committee should be composed of a chair and vice-chair and Labor Division members, representing various labor organizations, who are interested in promoting the Labor Division to non-member audiences.

The committee members should be familiar with the NSC member benefits of the Council or interested in learning about the services. They should also have a desire to increase the Labor membership of the National Safety Council Labor Division.

### **SCOPE**

This committee maintains current National Safety Council Labor membership lists, avoids cancellations, and attracts new members.

### **RESPONSIBILITIES**

- Meets two (2) times a year in alignment with each Division meeting.
- Provide an agenda to all committee members at each meeting.
- Prepare written minutes of each meeting for inclusion in the Division minutes.
- Keep a continuous record of the National Safety Council Labor membership and contact information.
- Review membership information materials and recommend updates.
- Recommend and participate in membership drives.
- Establish means of welcoming new members and advising them on how National Safety Council services can be utilized.