



Power Outages Tip Sheet

Would you be prepared if you lost power for days or even weeks?

Take Steps to Prepare Your Business

1. Create a business continuity plan that considers all hazards that may affect your business, including a long-term power outage.
2. Encourage each staff member to have a personal plan in place, including an emergency supply kit and a way to maintain contact with their family in the event of a disaster.
3. Maintain an inventory of all business equipment, identify systems that would be affected by an outage, and determine what may need to be turned off in the event of a power loss.
4. Make sure staff members are trained on shutting-off equipment power switches as well as reestablishing those systems after the power is restored.
5. Check your back-up systems.

Take Steps Now to be Ready at Home:

1. Build or restock your emergency preparedness kit. Be sure to include:
 - flashlight
 - battery operated radio
 - at least a 72-hour supply of non-perishable food and water
 - batteries
 - cash and first aid supplies
2. Make sure you have alternative charging methods for your phone or any device that requires power.
3. Keep your car's gas tank full—gas stations rely on electricity to power their pumps.
4. If you rely on a medical device that is battery-operated or power dependent, have a back-up plan.
5. Plan for relocation, if it becomes necessary.
6. Know where the closest cooling and warming shelters are located.



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