Women's Division
Program Committee Notes
March 31, 2021
3:30 p.m. CT

Attendees: Cassandra Dillon, Tina Arthur, Wanda Minnick, Tina Merritt, Abby Groman, Colleen Gemmill

Committee Overview and structure

The Women's Safety Division is one of eight NSC Divisions – four industry- and four affinity-based. Centered around the tagline of "Learn. Network. Engage.," the Division Program committees work both independently and across Divisions to provide educational programming that fits the needs of NSC Members along with staying true to the focus of their Division. Several times a year, Division committee leads come together to identify areas other Divisions can offer additional support to a topic or series.

The Women's Safety Division program committee is led by Cassandra Dillon.

Discussion

The committee recognizes the need for opportunities for connection and networking as an ongoing part of the focus areas for the Division, and discussed several options, but landed on regular sharing sessions.

- Groups of ten people or less, some facilitation questions developed in advance for the group leaders
- Start with a purpose statement at the beginning, to include expectations of confidentiality and safety for participants
- Program Committee is happy to be assigned moderator room – have issues requested in advance – positive experiences are also encouraged

Women's Division Meeting – October

- Panel Discussion – Marion Martin Award Winners
- Questions at the Table based on Panel Discussion
- Discussion: supporting women returning to work
    - Ways to recruit and retain
    - Supporting work life balance
    - Maternal bias
    - Preparing women to return to a post-COVID workforce

Future meetings (all registrants for today's meeting will be invited via Outlook – linked registration also available):

- July 1, 3 p.m. CT
- September 28, 2 p.m. CT

Currently Scheduled Programming:

Women in Leadership Series

- Maryann Combs, GM, April 14, 2 p.m.
- Amy May, Boeing, June 8, 12 noon
- April Clayton, CHOP, August 18, 12 noon
- Cindy Miller, Stericycle, October 20, 1 p.m. CT

Actions for the Committee:

- Work up introductory statement for listening sessions – Colleen Gemmill – send to Sarah Van Huis no later than April 23
- Work on facilitator questions for sharing sessions – Abby Groman send to Sarah Van Huis no later than April 23
    - First sharing session to be scheduled in mid-May
    - Please send discussion topic ideas for the sharing sessions to Sarah Van Huis or Abby Groman
- Cassandra Dillon and Sarah Van Huis will bring the Congress Annual Meeting topic idea to the Women's Division leadership team at the end of April and will update the program committee on it following that meeting. Most development of this project will happen via email prior to the July 1 meeting.